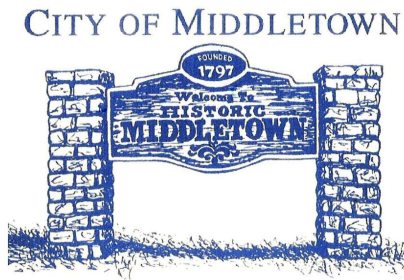


Mayor
J. Byron Chapman

Commissioners
Paul Hayden
Amy Oliver
Mark Stigers
Ron Wolf



11803 Old Shelbyville Road
Middletown, Kentucky 40243
502-245-2762
Website: cityofmiddletownky.org
Email: clerk@cityofmiddletownky.org

AGENDA FOR CITY OF MIDDLETOWN, KENTUCKY

Special Meeting Minutes

Middletown City Hall, 11803 Shelbyville Road, September 17th, 2025 at 5:00pm

1. Call to order and Pledge of Allegiance

- a. Mayor Byron Chapman called the meeting to order at 5:00 PM. The Pledge of Allegiance was recited.

2. Roll Call

- b. City Clerk, Brittany Veto, called the roll:
 - Commissioner Paul Hayden – Present
 - Commissioner Mark Stigers – Present
 - Commissioner Ron Wolf – Present
 - Commissioner Amy Oliver – Present
 - Mayor J. Byron Chapman – Present

3. Middletown Family Fun Fest- Post Event Review

- a. Trevor reported the event was successful, with minor issues. Food trucks overloaded circuits despite notice to bring power; enforcement of generators recommended.
- b. Load in/out improved with golf carts but vendors lingered; stricter enforcement needed. Consider controlled vehicle access at 10:30 PM.
- c. Parking management improved; some unauthorized grass parking noted.
- d. Vendors reported positive sales overall; one vendor dissatisfied. Complaints about unposted/high food prices. Future requirement: price signage.
- e. Entertainment well received; suggestion to move opening ceremonies to 7 PM. Bounce house vendor safety issues noted.
- f. Layout improvements discussed, including possible main stage move to amphitheater; would impact fireworks.
- g. Metro ABC unexpectedly required seller permits. City staff to clarify jurisdiction and process with City Attorney and Metro ABC.
- h. Commissioners requested clearer communication via calendar invites.

4. Middletown Family Fun Fest Contract

- a. Motion by Commissioner Stigers, seconded by Commissioner Wolf, to extend Municipal Order 10-16-2023 (HB Productions contract) one year at same terms. Motion carried unanimously.

5. Light Up Middletown

- a. Event set for December 5. Program to include electric train, Letters to Santa/mailbox, and improved Santa photo.
- b. Additional ideas: face painting, Grinch character, decorative huts for hot chocolate, and expanded food truck variety.
- c. Budget target ~\$30,000; additional lighting displays and string lights reviewed.
- d. Lions Club to continue hot chocolate; no guarantees for food trucks.
- e. Public Works vs contractor installation costs to be compared.
- f. Next planning meeting scheduled for October 9 at 6:00 PM.
- g. Motion to adjourn made by Commissioner Oliver, seconded by Commissioner Hayden, motion carried and meeting adjourned at 6:19pm.